

CARL SANDBURG COLLEGE

(591st Meeting)

Regular Meeting – August 25, 2005

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, August 25, 2005, at 7:00 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerman, Secretary
Mr. Jack P. Ball
Mr. John T. Huston
Mr. William C. Robinson

Absent: Mr. Thomas H. Colclasure
Ms. Kathryn Miller, Student Representative

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Lisa Hanson, Ms. Gwen Koehler, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Ms. Beverly Naslund, Mr. Steve Norton, Mr. Mark Pfleiger, Mr. Robert Richardson, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Kim Norris, Faculty Representative. Staff: Ms. Angela Strom, Staff Representative; and Ms. Marnie Dugan. Others: a representative of the media.

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Consent Agenda-General: Mr. John Huston moved and Mr. John Kraus seconded to approve the following items under the Consent Agenda-General:

- minutes of July 22-23, 2005, and July 28, 2005, meetings of the Board,
- bills for the month of July 2005.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

Consent Agenda-Personnel: Mr. John Huston moved and Mr. Bruce Lauerman seconded to approve the following items under the Consent Agenda-Personnel:

- employment of Ms. Beth Swanson, Coordinator of Accounting Services, reflecting Mid-Management, Level IV, Address 5, at an annual salary of \$29,720, prorated, effective September 1, 2005,
- resignation of Mr. Richard Layton, Skilled Maintenance Worker, effective August 15, 2005,
- resignation of Ms. Stacey Shepherd, WIA Executive Assistant, effective August 31, 2005,
- resignation of Ms. Marsha Pedigo, Foundation Assistant, effective September 22, 2005,
- employment of Ms. Stacey Vance, Full-Time Teacher Children’s School, reflecting Technical, Level III, Address 2, and an annual salary of \$19,800, prorated, effective September 1, 2005,
- employment of Ms. Marnie Dugan, Director of Recruitment, reflecting Administration, Level 1, Address 0, at an annual salary of \$38,130, prorated, effective September 1, 2005.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

Financial Reports: Mr. John Huston moved and Mr. Bruce Lauerman seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

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Mini Treat-
Teddy Bear Clinic:

Heard a presentation on the nursing program "Teddy Bear Clinic" held this past spring. Ms. Sally Day, Director of Nursing, was the presenter.

PRESIDENT:

President Schmidt reported that today the Illinois Department of Financial and Professional Regulation held a panel discussion and press conference at CSC in the theatre. Mr. Dean Martinez, Chief of Staff, was in attendance. Mr. Martinez presented information on the department's office operations. The group then toured the Annex.

President Schmidt reported that the Annual Employee Picnic & Service Awards held this past Saturday was a wonderful success. He said that he appreciated the efforts of everyone involved in the planning and set up of the picnic and awards.

President Schmidt stated that he did receive a brief acknowledgement from the Washington Post correspondent to whom he wrote to after the correspondent's article on Community Colleges. President Schmidt stated that his reply is a sign that at least he is listening.

President Schmidt passed out buttons stating "*Down with Decision Making.*" The point being that CSC does acknowledge that leadership can and does take place within every person in this institution. He encourages people to take responsibility, leadership, and take ownership.

President Schmidt said that the budget for the customer service renovation was approved by the Board twice and it will be 100 percent funded by the state. He would like to keep hope alive that the renovation will happen when the state releases those dollars. We still need to lobby at the state level to make this happen.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that last spring we cooperated on operating a Practical Nursing Program with Spoon River College for their district. It was to be for one year and now Spoon River wants to run the program one more year. Benne said that we are four days into the fall semester and it appears that the enrollment is

relatively similar to last year. It appears that there are more day time classes being utilized. He said that he will have to monitor this.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that it appears we may be a little ahead of last years fall enrollment. This is due in fact to Dual Credit classes being taken. Norton said that it has been a busy time in Student Services and he would again like to thank the Student Services staff. Norton reported that all fall sports (volleyball, golf, and cross country) are starting up and their games are currently taking place. The College is still aggressively seeking golfers for the Women's Golf Team. Norton said a CSC contingent made a trip to the state fair and CSC had an excellent display. It was the largest education display of all the community colleges present. He heard many positive comments and he was quite proud.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that after encountering some road bumps in Colleague Integration process at the start of the semester, we are well on our way to providing seamless access to all our systems for our students, faculty, and staff. Sudhakar said that the EDUNET project is proceeding per schedule. Phase I of the project is done with five out of the nine schools currently connected to EDUNET. We continue to make progress on phase II and are waiting on some water tower approvals. On the schools that are connected, we are hearing good reports about the reliability of the network and the speedy response times for calls. Two other city councils, Bushnell and Knoxville have voted in favor of education for their communities by allowing Derbytech to install antennas on their water towers. CSC greatly appreciates this.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Sundberg thanked Ms. JoAnne Miller, Chair, and the picnic committee for a job well done on the planning and staging of the Annual Employee Picnic & Service Awards. She reported that the College recently met with the Title III consultants to discuss the Title III program. Lastly, Sundberg said that Ms. Peggy Libby and

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Mr. Samuel Sudhakar are still working with the Department of Labor to get the appropriation from Senator Durbin's office.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Robin DeMott, Ms. Gwen Koehler, Mr. Larry Byrne, and Ms. Elaine Long.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that that the next ICCTA Meeting will be September 30 and October 1, 2005, in Springfield at the Hilton Hotel. The two seminars will be: *Physical Plant Management Issues* and *Homeland Security on Campus*.

FACULTY
REPRESENTATIVE:

Ms. Kim Norris reported that Faculty Assembly met last week. She also said they had a wonderful keynote speaker for their faculty workshop. The speaker was Dr. Michael Skinner and his topic was "40,000,000 Minutes: The Relationship Between Stress and Time."

STAFF
REPRESENTATIVE:

Ms. Angela Strom reported that that the Wellness Committee will sponsor a *Weight Watchers at Work* program on campus this fall. CSC will also sponsor a *Heart Smart for Women* in collaboration with the Knox County Health Department and the University of Illinois Extension. Lastly, Strom said that *Colorful Choices* will start September 12. This is a four-week annual fruit and vegetable eating campaign.

BOARD REPORTS:

Mr. Bill Robinson said that the he recently had the opportunity to speak to a candidate in office and the candidate was quite interested in CSC's EDUNET.

Mr. John Kraus reported that he recently attended the Wataga City Meeting to speak on behalf of the EDUNET and the possibility of Derbytech putting antennas on top of their city water tower.

Dr. D. Wayne Green reported that last week he attended the ICCTA Executive Committee Annual Retreat and the committee decided to cancel the ICCTA January Meeting in Springfield.

They will hold the meeting in Washington D.C. in conjunction with the Annual Legislative Seminar. Dr. Green said that he will

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be attending the ACCT Leadership Congress in Seattle September 7-10. At the Congress, he will be voting for the people we support for the ACCT Board.

Closed Session
7:50 p.m.:

Mr. John Huston moved and Mr. John Kraus seconded a request for a Closed Session to consider “pending and imminent” litigation; to discuss the appointment, performance and discipline of specific employees and students of the public body; to discuss collective negotiating matters between the public body and its employees or their representatives; to consider the purchase or lease of real estate for the use of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative “Absent.”

RECONVENE
8:58 p.m.:

The Regular Meeting of the Board reconvened at 8:58 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerman, Secretary
Mr. Jack P. Ball
Mr. John T. Huston
Mr. William C. Robinson

Absent: Mr. Thomas H. Colclasure
Ms. Kathryn Miller, Student Representative

ADJOURNMENT
8:59 p.m.:

Mr. John Huston moved and Mr. John Kraus seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.